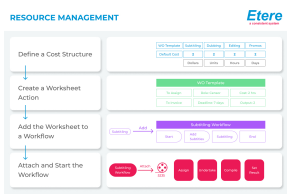
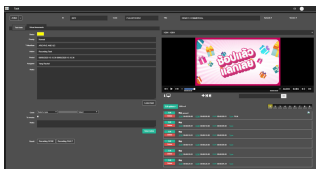


EA1454 ETERE AGENDA

Etere Agenda features a one-click access to a centralized job repository including task creation, tracking, preview, approvals and calendar. Its real-time updates and Outlook integration ensures an easy management of all tasks, appointments and resources.



Resource Management



Task View

Etere Agenda is an essential part of **Etere Media Asset Management** and serves as an all-in-one centralized job repository with all the task management features that you need including preview of tasks, approvals, asset management, subtitling and ingest. Tasks and appointments can assigned directly to contacts in the database. Its integration with Microsoft Outlook calendar helps users to keep track of upcoming tasks and appointments easily. With Etere Agenda, users are able to have a centralised and real-time view of their resource management. It is an essential tool for an easy management of the broadcast workflows.

Etere Agenda features a web interface for the management of the agenda. The calendar view provides operators with quick access to manage all appointments from the web. Users can insert all details of a task including the dates, assignee, cost and status of the task. All costs and their values are fully customizable and the time is automatically detected. Cost categories can be configured as money, operator time, equipment time and external organization cost.

Assign, Preview and Approve

Etere Agenda manages the complete task assignment and approval process including automated assignment and manual creation. Supervisors can approve tasks

Microsoft Outlook Integration

Etere Agenda features full Microsoft Outlook integration including seamless connectivity with personal and resources calendar. With the integration, users can have all their scheduled tasks assigned automatically. Supervisors are also able to display all tasks of a user or a user group with only a single click.

Cost Categories

Each task can have a cost with pre-defined values including money, operator time, equipment time and external organization cost. Costs' default value is pre-determined when the task is built and the values are fully configurable.

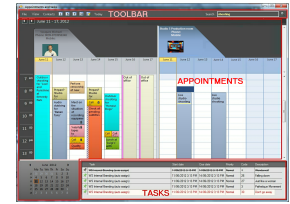
About Etere Media Asset Management (MAM)

Etere MAM is designed to revolutionize your content management strategy. It streamlines any digital workflow, enabling broadcasters to increase the value of their media content, bring media to the market faster and increase operational efficiency at every stage of the workflow. Etere MAM is able to manage the end-to-end media workflow including the process of ingestion, index, storage and retrieval of digital assets. With its advanced automatic content processing feature, it is able to detect new media assets instantly. Etere MAM is also capable of automated ingestion followed by integrated quality control workflows. Etere MAM features a centralised management of digital content and associated metadata. Its integrated workflow designer tool equips users with a visual designer and graphical view of the complete workflow. Users are able to design workflow paths, restart workflows and modify the action blocks for a customised workflow.

Key Features

The features supported by the Agenda View includes:

- ☐ **Media library:** Manage modification of the asset's information including metadata
- ☐ **Subtitle tool:** Manage the production of subtitles and closed caption
- ☐ **Asset ingestion:** Acquire content from the video server
- ☐ **Metadata indexing:** Add metadata including duration, type, code and title to the asset
- ☐ **Video file upload:** Import files into a cloud-device
- ☐ **Video file download:** Show a list of files linked to an asset, files can be downloaded through a drag and drop into a specific target
- ☐ **Censorship:** Display a EDL editor in the preview slide bar, enable the insertion, deletion, preview and modification of EDL segments
- ☐ **Nunzio Story Editor:** Enable journalists to prepare a story for the asset as well as to evaluate and approve the story



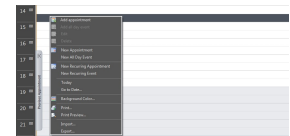
Etereweb

Etere Agenda features a web interface to manage all available tasks from the web. The agenda view provides a summary view of all tasks including those that are completed, pending and new. Etereweb also provides the opportunity to configure the preferred view. Other features of the Agenda on Etereweb includes task data view, task properties and digital document attached to the task. Tasks can be linked with assets which contain flexi-metadata such as workflow, asset status, material type and content owner.



Manage Appointments with Calendar View

The Calendar view provides a web interface to manage appointments with a one-click access. Users are able to view all appointments scheduled in a day, within a specific week in a month or a specific month in a year. All changes are updated in real-time with the changes updated in the resource management module of all work orders.



Previews and Approvals

Etere Agenda manages the complete preview and approval process in task management. Once a task is opened in Agenda, Etere will automatically assign the task to the current authenticated user. Users rights are managed in real-time from Etere Rights Management. Account access is extremely secure with authenticated log in.

Tasks can also be assigned in bulk through the contacts menu feature. Once a task has been created, supervisors will be alerted and they can choose to approve a task and track its progression. Users are also able to configure an appointment through Microsoft Outlook integration and insert all information that is related to the appointment. Supervisors can assign resources to complete a particular operation. All assigned appointments can be viewed from the contacts menu and all tasks assigned to any contact or user group can be viewed with a single click.

